

**AGENDA**  
**Library Board of Trustees-Verona Public Library**  
**500 Silent Street Verona, WI 53593**

**Wednesday, August 3, 2016, 6:30 PM**  
**Library Phone Number 608-845-7180**

Call to order

- Approval of the Regular Meeting Minutes of 7/6/16.
- Review and approval of July 2016 invoices.
- Public Comments
- City Council Liaison's report
- Library Director's report
- Old Business
  1. Annual Library Board Officer Elections to elect a President, Vice-President, and Secretary.
  2. The Board President appoints a Personnel Committee made up of at least three Board members. The committee is charged with conducting the Library Director's annual performance evaluation.
  3. Preliminary discussion of the 2017 library budget.
- New business
  1. Discussion and possible action regarding the Administrative Assistant job description.
  2. Discussion and possible action regarding the Building Evacuation Plan.
- Adjournment